

**REGULAR TERM  
REGULAR SESSION  
AUGUST 13, 2024**

On this the 13<sup>th</sup> day of August, 2024, A.D., at 9:00 a.m. the Commissioners' Court of Jackson County, Texas convened in a Regular Term, Regular Session, thereof, at the Courthouse of Edna, Texas, with the following members of the Court present, to-wit:

Jill Sklar	County Judge
Wayne Bubela	Comm. Pct. #2
Glenn Martin	Comm. Pct. #3
Dennis Karl	Comm. Pct. #4
Janet Whitley	Deputy Clerk

At which time the following proceedings were had:

**Invocation and Pledge**

Comm. Bubela opened the meeting with prayer and Judge Sklar led the reciting of the Pledge of Allegiance of the United States of America.

**Citizens Comments-Opportunity for the public to address Commissioners' Court on non-agenda items. The Court may not comment nor deliberate on non-agenda items. (Presentations should be limited to (5) minutes)**

Shannon Parker was present to update the Court on grant opportunities due to April 2024 Severe Storms.

**Approval of Minutes and/or additions and corrections, if any.**

The minutes from July 23, 2024 were submitted.

A motion was made by Comm. Bubela, seconded by Comm. Karl, to approve the minutes. Motion carried.

**Consider budget amendments, line-item transfers and revenue certification for the FY2024 Budget, and take any necessary action.**

A motion was made by Comm. Martin, and seconded by Comm. Karl, to approve the budget amendments, line-item transfers and revenue certification for the FY2024 Budget. Motion carried.

Clerk's Note: A copy of the amendments on file among exhibits of Commissioners' Court.

**Presentation by Emma Wilfert for 4-H, and take any necessary action.**

Emma Wilfert, 4-H member, was present in Court to give a presentation regarding her experiences/participation in the 4-H program. No action taken.

**Consider request from Courtney Mercer for out of state travel to Boise, Idaho for NAE4-HYDP Conference to receive a National Award, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Martin, to approve request from Courtney Mercer for out of state travel to Boise, Idaho for NAE4-HYDP Conference to receive a National Award. Motion carried.

**Consider Amendment between Tyler Technologies, Inc., and Jackson County-County Clerk's Office regarding agreement dated August 19, 2019, and take any necessary action.**

A motion was made by Judge Sklar, seconded by Comm. Karl, to approve the Amendment between Tyler Technologies, Inc., and Jackson County-County Clerk's Office regarding agreement dated August 19, 2019. Motion carried.

Clerk's Note: A copy of the agreement on file among exhibits of Commissioners' Court.

**Receive update from Southern Healthcare Partners, and take any necessary action.**

Tim Quintom was present in Court to give an update from Southern Healthcare Partners. No action taken.

**Hear 2023 Annual Report from Department of State Health Services Field Office, and take any necessary action.**

Jessica Wise and Kirby Cassius with DSHS, were present in Court to give the 2023 Annual Report from the Department of State Health Services Field Office.

No action taken.

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**Consider Imposition of Optional Fee for Calendar Year 2025, and take any necessary action.**

A motion was made by Com. Bubela, seconded by Comm. Martin, to approve the Imposition of Optional Fee Option A, for Calendar Year 2025 which is no change from the previous year. Motion carried.

**Consider sidewalks construction for ADA accessibility for Texana Museum and Old Jail, and take any necessary action.**

A motion was made by Judge Sklar, seconded by Comm. Martin, to approve up to \$8,000.00 in expenses for concrete work for sidewalks construction for ADA accessibility for the Texana Museum and Old Jail to be performed by Oscar Rodriguez contingent upon an insurance policy and if the bid includes the full project requested. Motion carried.

Clerk's Note: A copy of the quotes on file among exhibits of Commissioners' Court.

**Consider bid for landscaping at Old Jail, and take any necessary.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve bid in the amount of \$3,450.00 with Gonzales Landscaping for landscaping at Old Jail. Motion carried.

**Consider proposals from Coastal Bend Power Services for electrical work at courthouse, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve proposals from Coastal Bend Power Services for electrical work at courthouse in the amount of approximately \$45,000.00 and to come out of ARPA funds. Motion carried.

Clerk's Note: A copy of the bids on file among exhibits of Commissioners' Court.

**Consider approval of holiday schedule for 2024-2025, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin, to approve the Option A holiday schedule for 2024-2025. Motion carried.

Clerk's Note: A copy of the schedule on file among exhibits of Commissioners' Court.

**Receive Certification of Additional Sales and use Tax to Pay Debt Services.**

A motion was made by Judge Sklar and seconded by Comm. Bubela, to Receive Certification of Additional Sales and use Tax to Pay Debt Services. Motion carried.

Clerk's Note: A copy of the certification form on file among exhibits of Commissioners' Court.

**Consider exempting the procurement of an electrician as a personal or professional service under LGC Sec 262.024 Discretionary Exemptions from the competitive requirements of LGC Sec 262.023, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Judge Sklar, to approve exempting the procurement of an electrician as a personal or professional service under LGC Sec 262.024 Discretionary Exemptions from the competitive requirements of LGC Sec 262.023. Motion carried.

Clerk's Note: A copy of the certification form on file among exhibits of Commissioners' Court.

**Consider request for approval for out of state travel to New Mexico for Deputy Noe Lopez to attend the New Mexico Tech First Responders Training Program, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Karl, to approve request for approval for out of state travel to New Mexico for Deputy Noe Lopez to attend the New Mexico Tech First Responders Training Program and to be paid by New Mexico Tech. Motion carried.

**Consider the issue of credit card for Deputy Dakota Smith, and take any necessary action.**

A motion was made by Judge Sklar and seconded by Comm. Bubela, to approve the issuance of a credit card for Deputy Dakota Smith. Motion carried.

**Consider nominee for Fair Housing Coordinator for Jackson County, and take any necessary action.**

Agenda item passed.

**Consider ratifying proposal for evidence and video storage for sheriff's office investigators and district attorney investigators, and take any necessary action.**

A motion was made by Judge Sklar and seconded by Comm. Martin, to ratify proposal for evidence and video storage for sheriff's office investigators and district attorney investigators. Motion carried.

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**Consider Host Agency Agreement with Senior Community Service Employment Program, and take any necessary action.**

A motion was made by Comm. Bubela and seconded by Comm. Karl, to approve the Host Agency Agreement with Senior Community Service Employment Program. Motion carried.

**Consider Payment of County and Precinct bills and court orders.**

It was noted that there were no court orders.

A motion was made by Comm. Bubela, and seconded by Comm. Karl, to pay the County and Precinct bills, payroll and list of court order. Motion carried.

**Consider payroll changes, if any, and take any necessary action.**

A motion was made by Comm. Karl, and seconded by Comm. Martin to approve the payroll changes. Motion carried.

**COMMISSIONERS'  
COURT  
PAYROLL CHANGES**

*August 13, 2024*

<u>NAME</u>	<u>DEPARTMENT</u>	<u>TYPE OF CHANGE</u>	<u>HOURLY FROM:</u>	<u>HOURLY TO:</u>	<u>EFFECTIVE DATE</u>
Holub, Brian	Emergency Management	Part time	\$24.11	\$0.00	08/11/2024
Kruppa, Cynthia	Justice of the Peace Precinct #2	Part time	\$0.00	\$12.26	08/19/2024
Holub, Brian	Sheriff	Part time	\$0.00	\$19.98	08/12/2024
Holub, Brian	Sheriff	Full time	\$19.98	\$19.98	08/18/2024
Kruppa, Cynthia	Sheriff	Resignation	\$23.10	\$0.00	08/16/2024
Miller, Victoria	Sheriff	Re-eval of position	\$18.00	\$19.98	08/18/2024
Childs, Brittany	Jail	Re-eval of position	\$19.60	\$20.51	08/04/2024
Garza, Alexander	Jail	Resignation	\$19.60	\$0.00	07/29/2024
O'Brain, Charles M.	Jail	Re-eval of position	\$21.43	\$22.34	08/04/2024

**Receive various county reports, news and information.**

Judge Sklar reminded Court of the Cyber Security deadline.

Sheriff Janica gave an update on a SO vehicle that was ordered.

*Court recessed at 10:00 a.m.*

*Court reconvened at 10:15 a.m. with full Court present.*

**Budget Workshop, and take any necessary action.**

Discussion was had regarding the 2024-2025 Budget, specific to Emergency Management and Capital Outlay.

**Set date and time for Public Hearing on FY 2025 Budget and set date and time for Public Hearing Tax Rate for 2024, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to set a Public Hearing on the FY 2025 Budget and the Tax Rate for 2024 on September 3, 2024 at 9:00am. Motion carried.

**Consider proposed tax rate for 2024, and take any necessary action.**

A motion was made by Judge Sklar, and seconded by Comm. Bubela, to approve the proposed 2024 County Tax Rate at .4296 per 100 which is a no new revenue rate. Motion carried unanimously by a record vote.

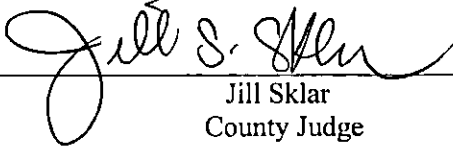
**ADJOURNMENT**

A motion was made by Comm. Bubela, seconded by Comm. Martin to adjourn at 11:20 a.m.

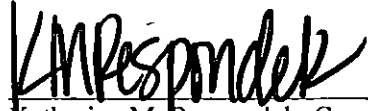
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Meeting **ADJOURNED**

**APPROVED** this the 27<sup>th</sup> day of August 2024.

  
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Jill Sklar  
County Judge

ATTEST:

  
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Katherine M. Respondek, County Clerk  
And Ex-Officio Clerk of the Commissioners'  
Court of Jackson County, Texas

August 13, 2024